

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 12<sup>th</sup> of February 2013 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Smith & Mr. Clemmons

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. FHS Senior Snapshot  
New Fairfield video will be available on the website.

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

Ken Rhodus spoke about two events – the “Building Men & Women for Others” event on March 1<sup>st</sup> in the Fairfield High School Arena at 7:00 pm. The event is free and recommended for children 12 years or older.

Crystal Classic Show Choir Event on March 2<sup>nd</sup>. Event volunteers are needed.

### 13-13 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Kearns to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

- A. Personnel – Certificated – Mr. Martin
1. Resignations
    - a. Eija Pekkala, Middle School, Music  
(effective at the end of the 2012-2013 school year; for personal reasons)
    - b. Sylvia Riley, Intermediate, Social Studies  
(effective at the of the day on May 31, 2013; for retirement purposes)
  2. Leaves of Absence
    - a. Shannon Bowling, South, Kindergarten  
(effective February 14, 2013 through March 20, 2013; for childrearing purposes)

- b. Lindsey Perschke, Middle, Intervention Specialist  
(effective for the 2013-2014 school year; for childrearing purposes)
  - c. Mary Jennifer Stenger, West, Speech-Language Pathologist  
(effective March 4, 2013 through April 30, 2013; for personal medical reasons)
  - d. Leah Tillman, Intermediate, Math  
(effective at the end of the day on March 1, 2013 through March 28, 2013; extension of unpaid childrearing leave)
3. Employment
- a. Extracurricular 2012-13
    - Senior High**  
O. Randall Johnson, Baseball, Assistant  
David Meiser, Track, Assistant  
Anthony Schulz, Baseball, Assistant  
Alexa Thompson, Softball, Assistant  
Jason Tobkin, Volleyball, Assistant Boys  
Lindsay Traxler, Softball, Reserve Assistant  
Dennis Valentini, Track, Assistant  
Bryan Wood, Baseball, Assistant
    - Freshman**  
Joel Hippert, Baseball  
Gretchen Price, Softball
  - b. Substitute Teachers
    - Suzanne Conrad  
Mary MacKinnon  
Jeremy Young

(All recommendations are for the 2012-2013 school year at a rate of \$75 per day.)
  - c. Volunteer
    - David Cook, Freshman, Baseball  
Andrew Guenther, Freshman, Baseball  
C.J. Ivkovich, Freshman, Softball  
Mark Jarvis, Freshman, Boys Volleyball  
Burt Roberts, Senior High, Baseball  
Brandon Whaley, Senior High, Baseball  
P. Richard White, Senior High, Baseball

(The above-noted persons are recommended for approval as volunteer coaches for the 2012-2013 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendations are contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

13-14 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT/RECALL FROM REDUCTION IN FORCE

MOTION – Moved by Dr. Morris to approve the following:

B. Personnel – Classified – Mr. Smith

1. Resignations

- a. Christine Cohen, Senior High, Cook  
(effective the end of the day April 30, 2013; for retirement purposes)
- b. Theresa Landers, Senior High, Educational Assistant  
(effective the end of the day February 5, 2013; for personal reasons)
- c. Renee Moster, North, Educational Assistant  
(effective the end of the day February 12, 2013; to accept another position within the District)

2. Leaves of Absence

- a. Debora Fehrenbach, South, Educational Assistant  
(effective January 7, 2013 through March 4, 2013; unpaid personal)
- b. Johnna Morgan, Transportation, Bus Driver  
(effective January 31, 2013 through April 30, 2013; extension of unpaid Workers Compensation)
- c. Sharon Smith, Senior High, Clerk III  
(effective January 8, 2013 through February 12, 2013; FMLA)

3. Employment
  - a. Crystal Cummings, Freshman, Food Service Assistant  
(effective February 13, 2013; for a replacement position)
  - b. Renee Moster, Intermediate, Secretary  
(effective February 13, 2013; for a replacement position)
  - c. Catherine Seaman, Intermediate, Clerk IV  
(effective February 13, 2013; for a replacement position)
  - d. Deborah Sowards, Sr. High, Food Service Assistant  
(effective February 13, 2013; for a replacement position)
4. Recall from Reduction in Force:
  - a. Naomi McQueen, Sr. High, Custodian  
(effective February 11, 2013; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Nuss  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

C. Items for Board Discussion

1. Open Enrollment – Paul Otten  
Mr. Otten reviewed the open enrollment results with the Board.  
There were 239 applications received.  
Of the 239 applications, 124 were approved.  
Of the 124 approved, 107 actually enrolled.  
At the end of the first semester:  
Of the 107 that enrolled, 97 completed the first semester.  
Six students withdrew.  
Four students moved into the district.  
There were 26 students accepted under the “mid-year” open enrollment.  
Overall attendance rate of open enrollment students is 95%.

Board discussion:

Mr. Murray asked about the Butler Tech student reference in the proposed change in Board policy. Mr. Otten will clarify the policy before he brings the policy back to the Board for approval at the March 21<sup>st</sup> meeting.

Mrs. Shorter asked if parents were interested in certain schools. Parents did state preferences per Mr. Otten.

2. Audit Results for 2011-2012 – Nancy Lane  
The District had a “clean” audit for fiscal year 2012.
3. Agreement with K12 School Consultants, LLC - for verification of charter school students – Nancy Lane

Mrs. Lane would like the Board to consider the agreement with K12 School Consultants, LLC as the district is losing \$1.4 million per year to charter and community schools. To date, the district has 236 students enrolled in charter or community schools for this school year.

The parents of students involved in charter or community schools are not required to report a change of address, so it is easy for them to move to a residence in another district without our knowledge.

The following items are in the terms of the agreement:

K12 School Consultants, LLC will not confront parents- they will provide a notification to Fairfield City School District when appropriate.

If K12 School Consultants, LLC verify that the student has moved out of the district, the company receives a \$550 fee. The district would no longer incur \$5700 in funding/tuition costs for a student that is not residing in the Fairfield City School District.

If there has been an investigation and there is no address change, there is no fee from K12 School Consultants, LLC.

If there has been a change in address within the district, K12 School Consultants, LLC receives a \$25 fee.

The length of the agreement is one year and the renewal option will be evaluated at that time.

When K12 School Consultants, LLC did a quick review of the data, 46 addresses were questionable.

Mr. Otten has spoken to North Royalton School District who recommends K12 School Consultants, LLC and has had success in identifying students that were not in their district.

Mrs. Lane spoke with the treasurer at Huber Heights who also recommends K12 School Consultants, LLC and stated that the service has saved that district money.

Mr. Nuss has concerns that no other district in Butler or Hamilton County has contracted with K12 School Consultants, LLC. Mrs. Lane stated that there could be schools in those counties using the services and they are just not on the list provided by K12 School Consultants, LLC. He also wants to know if other companies are providing services.

Mr. Murray questioned how the state is notified if we discover that a student is out of district. Mr. Clemmons stated that the school district can contest who is being reimbursed; however, the state makes the final decision.

Mr. Otten stated that our district has been a trailblazer with the Energy Ed which has resulted in millions of dollars in savings and he is willing to be the first local district to secure the services of K12 School Consultants, LLC.

Mrs. Shorter questioned why we are not performing the services ourselves. Mrs. Lane responded that we do not have the staff to do so.

Mrs. Lane asked the Board for direction on whether or not to sign the contract.

Dr. Morris stated that we need to get going on this as soon as possible as this is not an issue that is going away.

13-15 AMEND AGENDA TO INCLUDE ITEM "D2" TO "OTHER ITEMS FOR BOARD ACTION" TO APPROVE THE AGREEMENT WITH K12 SCHOOL CONSULTANTS, LLC

MOTION – Moved by Mr. Kearns to amend the agenda to add item "D2" to "Other Items For Board Action" for Approval of the agreement with K12 School Consultants, LLC for one year.

SECOND – Seconded by Dr. Morris  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

4. Bus leasing – Nancy Lane

We have narrowed the quotes down to two. We will need to call a special meeting of the Board to move forward with the financing resolution.

13-16 APPROVAL TO AWARD THE BID FOR THIRTY 72-PASSENGER BUSES TO RUSH TRUCK CENTERS OF OHIO INC.

MOTION – Moved by Mr. Kearns to approve the following:

D. Other Items for Board Action

1. Recommend awarding the bid for thirty (30) 72-passenger buses to Rush Truck Centers of Ohio, Inc. (They were the lowest bidder meeting specifications for a cost per bus of \$85,310, a total cost of \$2,559,300)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

13-17 APPROVAL OF AGREEMENT WITH K12 SCHOOL CONSULTANTS, LLC  
FOR ONE YEAR

MOTION – Moved by Dr. Morris to approve the following:

2. Recommend approval of K12 School Consultants, LLC Agreement for one year.

SECOND – Seconded by Mr. Kearns

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray & Mrs. Shorter

Nays: Mr. Nuss

Motion Carried: 4-1

13-18 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR JANUARY 2013/  
APPROVAL OF THE 2012-2013 AMENDED APPROPRIATIONS RESOLUTION/ DISPOSALS/  
DONATIONS/APPROVAL TO PAY INVOICES AGAINST A PURCHASE ORDER

MOTION – Moved by Mrs. Shorter to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:

January 10, 2013 – Organizational Meeting

January 22, 2013 – Special Meeting

- B. Recommend approval of the financial reports for the month of January 2013.
- C. Recommend approval of the 2012-2013 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
14281	Computer	Cincinnati Christian
15064	Printer	Cincinnati Christian
16961	Printer	Cincinnati Christian
17047	Computer	Cincinnati Christian
17170	Computer	Cincinnati Christian
17768	Printer	Cincinnati Christian

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18776	Computer	Cincinnati Christian
19279	Computer	Cincinnati Christian
19620	Computer	Cincinnati Christian
19627	Computer	Cincinnati Christian
19645	Computer	Cincinnati Christian
20883	Printer	Cincinnati Christian
21015	Printer	Cincinnati Christian
21283	Computer	Cincinnati Christian
16992	Copier	FF Educational Bldg
22205	Cell Phone	South Elementary
DM812893	Dynavox	Special Services
16362	Computer	Technology Dept
07331	Scanner	West Elementary
08440	VCR	West Elementary
08443	VCR	West Elementary
08456	VCR	West Elementary
08459	VCR	West Elementary
08464	VCR	West Elementary
09071	Digital camera	West Elementary
09688	Zip drive	West Elementary
10004	Zip drive	West Elementary
11870	Computer	West Elementary
12021	Computer	West Elementary
12028	Computer	West Elementary
12523	8 Port Hub	West Elementary
14188	Computer	West Elementary
14931	Computer	West Elementary
15053	Cassette/CD player	West Elementary
15691	Computer	West Elementary
16565	Computer	West Elementary
16566	Computer	West Elementary
17104	Computer	West Elementary
17214	Computer	West Elementary
17341	Computer	West Elementary
21696	Printer	West Elementary

E. Recommend approval of the following donations:

1. A donation of \$100 from the Fairfield Athletic Booster Club to Fairfield Middle School to be used for the Science Fair.
2. A donation of \$621 from Fairfield East Elementary PTC to Fairfield East Elementary School to be used for playground equipment.
3. A donation of 762 copies of Arthur's Eyes valued at \$4,953 from Scholastic to the Fairfield City School District to be distributed to second grade classrooms.
4. A donation of \$338 from Cincinnati Subs, LLC to Fairfield High School.
5. A donation of \$2,000 from the Fairfield Champions Foundation to the Fairfield City School District Athletic Department.

**Total donations for 2013:            \$10,052.00**



F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3303552 – Jostens Inc. - \$3,107.57

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

#### COMMITTEE REPORTS

A. Butler Tech – Dan Murray

Internal candidates for superintendent are being interviewed tonight.

B. Fairfield Planning Commission – Mark Morris

There is a meeting tomorrow night for the Fairfield Planning Commission.

#### ANNOUNCEMENTS

February 28, 2013 – Black History Play & Concert, 7:00 PM, FHS

March 1, 2013 – Building Men & Women for Others, 7:00 PM, FHS Arena

March 2, 2013 – Crystal Classic, all day, FHS

March 4, 2013- Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

#### BOARD MEMBER COMMENTS

Mr. Kearns thanked Mrs. Lane for the good audit results.

Mr. Nuss reminded everyone that it is Senior Night at the basketball game on February 15<sup>th</sup>. He also reminded everyone of the tournament game on February 23<sup>rd</sup>.

Mrs. Shorter is looking forward to the Crystal Classic. She wished everyone a Happy Valentine's Day.

#### 13-19 EXECUTIVE SESSION

MOTION – Moved by Mr. Kearns to recess to Executive Session at 8:15 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Purchase or Sale of Real Estate 121.22 (G) (2)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Security Arrangements 121.22 (G) (6)

SECOND – Seconded by Mr. Nuss

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 8:50 pm.

13-20 ADJOURNMENT

MOTION – Moved by Mr. Kearns to adjourn the meeting.

SECOND – Seconded by Mr. Nuss

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 8:52 pm by the President, Mr. Murray.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Treasurer